

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Website: www.marketlavingtonparishcouncil.gov.uk

Minutes of the **Highways, Recreation, Amenity and Footpaths (HRAF) Committee**

**Meeting of the Parish Council
held on Tuesday 28th February 2023
At 7.30pm in the Old School**

Councillors Present: Cllr Steele (Chairman), Cllr Stevens, Cllr Davis, Cllr Osborn, Cllr Boaden, and Cllr Taylor,

In attendance: Two members of the public, and Carol Hackett (Parish Clerk).

	AGENDA ITEM
22/23-219	Apologies for Absence Cllr Vine and Cllr Fraser had sent apologies due to personal commitments, which were accepted. Absent Cllr Andrew.
22/23-220	Declarations of Interest and Dispensations to Participate There were none.
22/23-221	Minutes of Council Committee meeting The minutes of the HRAF committee meeting held on the 22nd November 2022, having been previously circulated to members, were approved, and signed as a correct record (proposed Cllr Stevens, seconded Cllr Taylor).
22/23-222	Adjournment for Public Participation (maximum of 5 minutes) The meeting was adjourned and resumed at 7.31pm.
22/23-223	Update on actions agreed at last or previous meetings <ul style="list-style-type: none">a) Pavilion Fire Risk assessment – Cllr Davis reported that he would be carrying out a second visit tomorrow, after which he would finalise his report and circulate to members.b) Footpath signs / way markers – Cllr Davis provided details of the two quotes obtained. Following further discussion, it was proposed by Cllr Stevens, seconded by Cllr Steele, and resolved to approve the quote from Kennet Signs of £353.80 + VAT plus artwork charge (quote provided some time ago, so maybe subject to change) – ACTIONS – Cllr Davis to obtain firm quotes and place order with Kennet Signs.c) MLAV7 (Spin Hill phone box to Dauntsey Drive) and use of scalplings to improve the surface – The Clerk reported that she was still awaiting a response from the Wiltshire Council Rights of Way Department. Cllr Osborn noted that the footpath MLAV15 from Drove Lane passed the Cemetery could also do with some scalplings – ACTIONS – Clerk to follow up.d) MLAV 8 (Dauntsey Drive to MLAV6 near Wick Farm) and MLAV3 (Russell Mill Lane to Wick Farm) – Cllr Davis reported that the stile repairs would be carried out after April when the new Parish Steward Contract had been finalised. The 'bull in field' sign had now been removed.e) Elisha Field Play Area frog climbing board – Cllr Osborn estimated that the cost to repair and re-instate the climbing board would be approx. £65, and offered to carry out the work. It was proposed by Cllr Steele, seconded by Cllr Stevens, and resolved to approve the expenditure.f) Information board at Ladywood entrance to Canada Woods – Matter deferred in absence of Cllr Fraser.g) 2 new benches for Broadwell – As agreed at a previous Parish Council meeting, one bench would be positioned on the grass area on the other side of the stream, and the other on the concrete plinth above Broadwell, near to the Play Area fence. Cllr Boaden offered to help the Handyman contractor with the installation – ACTIONS – Clerk to co-ordinate installation arrangements.

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	<ul style="list-style-type: none"> h) Raised beds in the Market Place – The Clerk provided details of the response received from the WI, and Cllr Taylor noted that the Gardening Club would be discussing the matter at their next scheduled meeting, and would report back after. i) Grass area in Market Place where Christmas tree positioned – The Clerk noted that extent of Aster's and the Parish Council's land ownership abutting the carpark didn't exactly agree, therefore it was difficult to determine who was responsible for this piece of land. j) To receive any other updates – There were none.
22/23-224	<p>Highways Improvement Request Forms – Review of three submissions considered by Wiltshire Council LHFIF Committee in January</p> <ul style="list-style-type: none"> 1) Investigate the feasibility of widening the two sections of pavements along the pinch points at either end of the village, and installing traffic lights to manage vehicle flows and avoid gridlock – The Parish Council had been advised that funding for the project would need to be bid for from the Substantive Scheme, and it had been asked to consider splitting the scheme into two separate projects. The Parish Council would also be expected to contribute a minimum of 25% towards the cost of the initial feasibility study. Following further discussion, it was recognised that the physical layout of buildings at the Church Street end of the village meant it was impossible to widen the road/pavement at this point, and this would therefore appear to be the most appropriate project to progress with first. A suggestion was then received regarding creation of a possible alternative pedestrian route behind the houses on Church Street, which is was agreed merited further investigation before a final decision was made regarding priorities – ACTIONS – Cllr Osborn to review feasibility of suggestion and report back at next Parish Council meeting. Clerk to follow up with Conservation Officer regarding pinch-point at other end of the village. 2) Addition of 'flashing' warning lights to 'School' triangular warning sign on the approach to Drove Lane from Easterton – The Parish Council had been advised that if the school has a 'Travel Plan' funding can be sought from a different Wiltshire Council budget. Dialogue with the School and Wiltshire Council had provided some additional information which was provided to members – ACTIONS – Clerk to follow up enquiries with Wiltshire Council regarding feasibility of the location for a flashing sign, and discuss the 'School Travel Plan' with St Barnabas. 3) Supply and installation of NAL socket and post at end of Church Street (end nearest to Community Hall) - The Parish Council had been advised that funding for the project would only be considered if there was an active Community Speedwatch Team. The Clerk reported that one reply had been received already in response to the 'call for volunteers' notice in the Church & Community News magazine – ACTIONS – Clerk to co-ordinate responses and contact existing volunteers.
22/23-225	<p>General HRAF Matters</p> <ul style="list-style-type: none"> a) Footpath MLAV14 (top of Northbrook to Drove Lane) – Reports were received of some people feeling unsafe when using the footpath because of the animals being kept in the field – ACTIONS – Clerk to contact landowner. b) Faulty high-level light on access road into Community Hall carpark – As detailed at the January Parish Council meeting, corrosion evident with the lighting control gear had indicated that a replacement lamp head might be necessary. Contact had been made with the light providers, and details and photographs provided. It was hoped that a quote for a replacement LED lamp would be received shortly – Update to be provided at next Parish Council meeting.
22/23-226	<p>Other HRAF Committee business</p> <p>Cllr Stevens noted that during the recent Sports Facilities Working Group meeting comments had been made regarding the gaps in the fencing on either side of the Elisha Field Pavilion – ACTIONS – Cllr Davis to investigate and provide update at next Parish Council meeting. Cllr Osborn reported that the fallen tree had now been removed from the field adjacent to the footpath MLAV16 Drove Lane to Oak Lane. There were other dead elms beside the footpath that would need felling, and rotten fence posts that needed replacing, as well possible diversion of</p>

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	the spring away from the steps to prevent water freezing on them in the winter – ACTIONS – Clerk to report to Wiltshire Council as believed to be their responsibility. Reference was made to footpath MLAV1A at the top of Northbrook and encroaching brambles etc. – ACTIONS – Cllr Davis to provide Clerk with details for her to contact adjacent landowner.
22/23-227	Date of next Meeting To be agreed as required.
22/23-228	Closure of meeting There being no further business the meeting was closed at 8.27pm.

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